

THE CONSTITUTION
OF THE
LIBERIA BAPTIST MISSIONARY &
EDUCATIONAL CONVENTION, Inc.



Republic of Liberia

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PREAMBLE

The church, Auxiliaries and constituting the Liberia Baptist Missionary and Educational Convention established in 1880 recognizing the great virtues in the principle of “Strength in Unity” and each deeming to write further in the achievement of the goals of the Baptist denomination having already been constituted as an organization comprising Baptist Churches and Organizations under the name and style of the Liberia Baptist Missionary and Educational Convention, Inc., assembled and in realization of the new responsibilities, challenges and opportunities of the second century of the existence of our Convention, have adopted this constitution in substitution of the constitution previously adopted **in March 2014** and in use as the rule of law by which the Convention shall be governed until otherwise amended or repealed.

ARTICLE I : Name, Objectives, Authority, Headquarters and Structure

SECTION I: NAME

The name of the Convention shall be the **LIBERIA BAPTIST MISSIONARY AND EDUCATIONAL CONVENTION, INC.** (LBMEC, INC) hereafter referred to as the Convention.

SECTION 2: OBJECTIVES

Under the guidance of the Holy Spirit, the objectives of this Convention shall be:

- **To promote** the principles and purposes of the Christian faith in general and Baptist denomination in particular
- **To bear** witness to the gospel of Jesus Christ and enable and assist members churches in their divine task of bringing all people to God through Jesus Christ as Savior and Lord;
- **To promote** understanding, unity and cooperation among member churches and with other Christian groups, in keeping with our unity in Christ.
- **To act** as an agency for the expression of biblical faith and historically distinctive Baptist principles.
- **To serve** as a channel for expressing Christian social concern and alleviating human need.
- **To facilitate and serve** as a resource to member churches for the development of plans and programs for evangelism, education, church growth and other forms of mission
- **To promote** Christian fellowship and cooperation among Baptist throughout Liberia and our one world
- **To act** as an agency of reconciliation seeking peace for all persons and uphold the claims of fundamental human rights, including religious freedom.
- **To effectively pursue and promote** all of the above-named objectives in all fifteen (15) geo-political sub-division of Liberia with each County being represented at the national level.

SECTION 3: AUTHORITY

The authority of the Convention is enshrined in the member Churches.

While all member churches are independent and sovereign in their own sphere, the Convention, in achieving its goals and objectives, shall hold all Baptist Churches that are members of the convention responsible to abide by the constitution and all other rules and regulations promulgated, from time to time by the Convention.

It shall be the authority of the Convention to ordain all ministers of the Gospel and Deacons through the five regional Associations. All Associations must present all ordained pastors and deacons to the Regional and Annual Sessions of the Convention. Certificates of ordination shall be presented to all regional Associations by the LBM & EC upon payment of a specific certificate of ordination fee to the Convention. All fees shall be determined annually by the Executive committee and communication to the regional head offices for communication to Churches at least three (3) months before the Convention's sessions.

All ordination certificates shall be issued by the Convention. Ordination certificates shall be signed by the moderator of the regional Association and approved by the President of the Convention.

SECTION 4: HEADQUARTERS

The National Headquarters of the Convention will be at the Dorothy Pryor Baptist Compound, Congo Town, in Montserrado County.

SECTION 5: STRUCTURE

The Convention must continue to be relevant in serving the needs of its constituencies. In order to manage and run its affairs more effectively the Convention shall be structured accordingly.

The Convention shall be headed by a President who shall be assisted by a National Vice President for Administration, a National Vice President for Ministry and other course of officers.

The day-to-day affairs of the Convention shall be managed by the President who shall be assisted by the National Vice President for Administration, the National Vice President for Ministry, the Recording Secretary, Treasurer and Internal Auditor.

The finances of the Convention shall be supervised by a Treasurer, an Internal Auditor and other financial officers as described by this constitution Under the management of the President.

That the affairs of the fifteen (15) Counties shall be managed by the Convention through Regional Vice Presidents and County Coordinators.

That all Regional Vice Presidents and County Coordinators should be elected for a four-year term at their respective Regional Session sitting.

That each Auxiliary will appoint its Regional Vice Directors and County Coordinators

ARTICLE II: MEMBERSHIP

SECTION 1: CATEGORIES OF MEMBERSHIP

The membership of the Convention shall consist of the following categories:

- a) Church Membership
- b) Life Membership
- c) General Membership
- d) Honorary/Complimentary Membership

SECTION 2: DESCRIPTION OF MEMBERSHIP

a) CHURCH MEMBERSHIP:

Churches are the principal organizations of which the Convention is composed. This category of members shall consist of Churches properly constituted in keeping with Baptist policy and which upon submission of an application through its Regional Associations are evaluated and approved by the Convention.

The partial fulfillment of its Missionary and Educational objectives, the Convention shall be obligated to build human capacity of its ministers, deacons and licentiates by seeking out and offering opportunities for scholarships to seminary, training sessions, and travel to related national and international events to

several persons on a rotational basis every year. Training sessions will also form part of the agenda for the Annual Session.

Churches of this Convention and those seeking membership must agree to abide by all rules, regulations and policies of the Convention.

During the closing session of the Convention, each new member church that has been accepted shall be presented a certificate of Membership upon the payment of a specific membership fee to the Convention.

The fee for all categories of Membership shall be determined annually by the Executive Committee of the Convention and communicated to churches at least three (3) months before the Convention Session.

b) Life Membership:

This category of membership that consist of Baptist who upon the recommendation or nomination of a member in good standing in his/her Church and upon payment of a specified membership fee is elected to life membership in the respective category as determined by the membership fee paid. Churches may in its letters to the Convention, list those messengers it wants to be accredited as Life Members. These members shall have voting rights at Convention settings.

c) General Membership:

The category of membership shall consist of all Baptists who are members of any member church of the Convention. These are members who have not been elected as Life members as yet. These members shall have no voting rights at Convention sittings.

d) Honorary/Complementary Membership

Honorary/Complementary Membership shall consist of persons (Baptists and non-Baptists) recommended by the Executive Committee and voted upon and approved by the Convention during Board of Manager Meeting or Annual Session for conferral of honor.

ARTICLE III: REPRESENTATION

Section 1: Churches

Each member church of the Convention shall be represented at each session of the Convention by as many messengers as its elects to designate and send with appropriate credentials. Accredited messengers representing any member church should be encouraged to become Life Members of the Convention. Each messenger, after payment of an appropriate fee, and each Church after the payment of the Ten Percent to the Convention, shall have the right to participate and to share in the deliberations of the Convention.

Section 2: Individuals

Other Life and General members shall represent themselves. There shall be no representation by proxy. Members not accredited as messengers representing their churches and or those members who fall into any of the following categories; general, Life, Double life, Century and President's Club Members shall pay a fee to be determined annually by the Executive Committee of the Convention and communicated to churches through the County Coordinator at least three (3) months before the Convention's sessions.

That, the following clubs and membership be established for the payment of fees to enhance financial contribution at the setting of every Annual Session of the LBM&EC as follow:

1. PRESIDENT CLUB MEMBER
2. VICE PRESIDENT CLUB MEMBER
3. TRIAL CENTERY MEMBER
4. DOUBLE CENTURY MEMBER
5. CENTURY MEMBER
6. LIFE MEMBER

ARTICLE IV: OFFICERS

Section 1: Executive Officers

The Executive Officers Positions of our convention shall include the following:

1. The President
2. The National Vice President for Administration
2. The National Vice President for Ministry
3. The Regional Vice Presidents of each of the 5 Regions
4. The Regional Moderators of each of the 5 Regional Associations
5. The County Coordinator of each of the Fifteen (15) Counties
6. All Former Presidents of the Convention.
7. All Former National Vice Presidents for Administration & Ministry
8. All Former Executive Secretaries
9. The Treasurer
11. The Recording Secretary
12. The Internal Audit Chairperson
13. The Financial Secretary
14. All Chairpersons of the Board of Trustees of Post-Secondary & Secondary Education Institution.
15. The Director of Trustees
17. The Director of the Independent Elder's Council
18. The Director of Stewardship
19. The Director of Communications
20. The Director of Credential/Membership
21. The Director of Baptist History
22. The Director of Music
23. The Director of Study & Planning
24. The Director of Relief, Aid & Development
25. The Director of Public Health
26. The Director of Retirement
27. The Director of the International Relations Committee
28. The Directors of all Auxiliaries.

Section 2: Duties and Qualifications of all Officers

1. The President

Duties:

To PRESIDE OVER ALL SESSIONS OF THE CONVENTION, the National Board of Managers meetings, and Executive Committee meetings and all called meetings of the Convention he deemed necessary. He or she shall have the general oversight of all operations and working of the Convention through the Executive Committee.

It is the duty of the President to:

- Serve as an ex-officio member of all Committees and Commissions;
- The President gives leadership in cooperation with the National Vice President for Administration, and the National Vice President for Ministry of the Convention who help to run the day-to-day affairs of the Convention as provided in this Constitution.
- Be available for consultation with the National Vice President for Administration, National Vice President for Ministry and the Executive Committee as necessary;
- Make every effort to enlist the participation and support of all Baptists in the work of achieving the objectives of the Convention.
- Submit an Annual State of the Convention Address (SOCA) to the Convention embracing the activities of the Convention and its various functionaries and auxiliaries.
- Strengthen and encourage the programs, ministries and activities of the Convention through messages, and visits.
- That, the President of the Liberia Baptist Missionary and Educational Convention, Inc. (LBM&EC) should not serve as head of any of the convention's major institutions such as Universities, Colleges, Seminaries, Schools, Hospitals, Radio Station, Financial Organization, etc. while serving as President of the Convention;
- That the President be responsible for coordinating, administering and executing all programs of the Convention in consultation and coordination with the National Vice President for Administration, the National Vice President for Ministry, Executive Committee and all other officers, Commissions, Committee, and Auxiliaries of the Convention;
- That, the President of the Convention shall be paid a minimum monthly salary to be agreed upon by the Convention and be allow to continue to serve as Pastor of his/her local Church.
- That, the sitting President of the Convention shall three months prior to the expiration of his or her tenure submit a handover note detailing financial report, national and international partners information, projects and physical assets of the Convention to the Executive Committee for review and subsequent submission to a transition team two months prior to the date of induction of the newly elected President and other Officials;

Qualifications:

- The President must have an academic qualification of a minimum of a Bachelor degree preferably in Theology/Religious Education or related fields from an accredited and recognized degree granting institution.
- Upon the election, the President shall serve for a term of four (4) years, and shall be eligible for a second four (4) year term. The President shall not be eligible to serve a third consecutive term but may stand for election after having been away from the Presidency for a full term.

- The President must have attended and participated in a minimum of ten (10) annual sessions and must have attended and participated in the two (2) annual sessions of the Convention immediately prior to his/her election except where said candidate has been away on an educational or Convention approved sabbatical.
- The President must be at least 40 years of age at the date of election and must exhibit maturity by his/her accomplishments and deportment both in private life and Baptist work.
- The person vying for the position of President of the LBM&EC Presidency must have a moral outstanding behavior in public life and in Church
- The President must be an active member of a congregation with the Convention and that congregation must be an active member of the Convention. Further, He or she must be a sitting head pastor of his or her church.
- The office of the President of the Convention shall be opened to only competent and qualified Baptist clergy.
- The President must be married and of good moral character in the church and community.
- That, in an effort to ensure the spiritual objectives of the Liberia Baptist Missionary and Educational Convention, Inc., in promoting Christian fellowship and cooperation among Baptist, only clergies who are active Baptist pastors, previous and retired pastors shall serve as President of the Convention.

2. The National Vice President for Administration

Duties:

The National Vice President for Administration:

The National Vice President for Administration shall be the Chief Administrative Officer of the Convention (CAO).

The National Vice President for Administration shall:

- Be responsible for coordinating, administering and executing all secretariat activities of the Convention in consultation and coordination with the President, Executive Committee and all other officers, commissions, committee and auxiliaries of the Convention.
 - Collect and distribute all information to member churches, institutions and mission partners of the Convention;
 - Make representations to member churches, institutions and mission partners of the Convention on behalf of the President and the Executive Committee of the Convention); and approval by the President of the Convention.
- That the National Vice President for Administration shall have all general oversight of the receipt and disbursement record, along with the Treasurer, of the Convention funds according to the

allocations and procedures approved by the body at Convention sessions, the Executive Committee, or Board of Managers meetings of the Convention and report to the President;

- Keep all records fully itemized and shall submit to the Treasurer copies of all financial transactions for the preceding fiscal year, which records shall form part of the Treasurer's report;
- Serve as ex-official member of committees, commissions, and auxiliaries of the Convention in the absence of the President;
- That, the National Vice President for Administration shall serve on a full-time basis and shall be paid a salary to be approved by the Convention and provided for in the Annual budget of the Convention;
- That, the National Vice President for Administration shall coordinate the administrative affairs of the Convention in consultant with the President of the Convention;
- The National Vice President for Administration shall make public statements and appeals on behalf of the Convention in consultation with the President, the Executive Committee and the Board of Managers or the Convention;
- The National Vice President for Administration shall handle all correspondence of the Convention to or from the churches, conventions, associations, auxiliaries, individuals, mission partners and any other stakeholders as head of the Convention's Secretariat and ensure that the President is brief appropriately;
- That, the National Vice President for Administration shall handle and conduct all administrative affairs of the Convention and ensure that the Convention received appropriate report through the office of the President of the Convention;
- That, the National Vice President for Administration shall ensure that all auxiliaries, departments, commissions and committees have a working document to serve as term of reference for their standard operating procedures. Each working document shall be in conformity with the constitution of the LBM&EC;
- The National Vice President for Administration shall ensure that all commissions and auxiliaries prepare and submit to his/her office a proposed plan about the annual anticipated activities, not later than three (3) months before the convening of the Annual Session of the Convention;
- That, the National Vice President for Administration shall be responsible to on behalf of the President of the Convention call and announce meetings of the Annual Sessions, Executive Committee Meetings, Board of Managers Meetings, in consultation with the President of the Convention and Executive Committee;

Qualifications:

- The National Vice President for Administration must possess effective managerial and administrative ability and skills;
- The National Vice President for Administration must have attended and participated in a minimum of seven (7) annual sessions and must have attended and participated in the two (2) annual sessions of the Convention immediately prior to his/her election except where said candidate has been away on an educational or Convention approved sabbatical;
- The National Vice President for Administration must be at least 40 years of age at the date of election and must exhibit maturity by his/her accomplishments and deportment both in private life and Baptist work;
- The National Vice President for Administration must be active member of a Convention member congregation, and that member congregation must be an active member of the Convention;
- The National Vice President for Administration must preferably hold a Bachelor Degree or Master Degree in Religious Studies/Education and a Serving Pastor of an active Baptist Church of the convention.
- The office of the National Vice President for Administration of the Convention shall be opened to all competent and qualified Baptists who have appreciable understanding of the working of the Convention;
- The National Vice President for Administration shall serve for a five (5) year term, and may be eligible to serve up to two (2) terms of five (5) years each. He/she shall not be eligible to serve a third consecutive term but may stand for election after having been away from the position for a full term.

3. The National Vice President for Ministry

Duties:

It is the duty of the National Vice President for Ministry to:

- In the absence of the President of the Convention, the National Vice President for Administration, the National Vice President for Ministry shall preside over the affairs of the Convention.
- It shall be the full responsibility of the National Vice President for Ministry to supervise the Regional Vice Presidents and make sure that Baptist churches in the fifteen (15) counties remain active and functional.
- It shall be the full responsibility of the National Vice President for Ministry to supervise the Regional Moderators and make sure that Baptist Associations in all five (5) Regions follow Baptist doctrine and practices.
- The National Vice President for Ministry is a salaried officer of the Convention.
- That the National Vice President for Ministry who is a salaried officer of the Convention be allowed by the Convention to continue to serve as pastor of his/her local church while serving as National Vice President for Ministry of the Liberia Baptist Missionary and Educational Convention, Inc.
- That the National Vice President for Ministry of the Liberia Baptist Missionary and Educational Convention, Inc. (LBM&EC) shall not serve as head of any of the Convention's major Institutions

such as Universities, Colleges, Seminaries, Schools, Hospitals, Radio Stations, Financial Organization, Etc., while serving as Vice President of the Convention.

Qualifications:

- The National Vice President for Ministry shall have an academic qualification of a minimum of a Bachelor's degree preferable in Theology/Religious Education or related fields from an accredited and recognized degree granting institution.
- Upon the election, the National Vice President for Ministry shall serve for a term of four (4) years, and shall be eligible for a second four (4) year term. The National Vice President for Ministry shall not be eligible to serve a third consecutive term but may stand for election after having been away from the Vice Presidency for a full term.
- The National Vice President for Ministry must have attended and participated in a minimum of eight (8) annual sessions and must have attended and participated in the two (2) annual sessions of the Convention immediately prior to his/her election except where said candidate has been away on an educational or Convention approved sabbatical.
- The National Vice President for Ministry shall be at least 40 years of age at the date of election and must exhibit maturity by his/her accomplishments and deportment both in private life and Baptist work.
- The National Vice President for Ministry shall be an active member of a congregational church with the Convention and that congregational church shall be an active member of the Convention.
- The office of the National Vice President for Ministry of the Convention shall be opened to only competent and qualified Baptist clergy.
- The person vying for the position of National Vice President for Ministry of the LBM&EC must have a moral outstanding behavior in public life and in the church.
- The National Vice President for Ministry shall be married and of good moral character in the church and community.

4. A Regional Vice President for each of the five (5) Sub-region of the Convention

The Convention must continue to be relevant in serving the needs of its constituencies. In order to manage and run this Convention more effectively the country is divided into five regions. Namely: **Western Region** to consist of: Grand Cape Mount County, Bomi County and Montserrado County, with Headquarters in Montserrado County; **Northwestern Region** to consist of: Lofa County, Bong County and Gbarpolu County, with Headquarters in Bong County; **Central Region** to consist of Grand Bassa County, Margibi County and Rivercess County, with Headquarters in Grand Bassa County; **Northeastern Region** to consist of Nimba County, Grand Gedeh County and River Gee County, with Headquarters in Grand Gedeh County; **Southeastern Region** to consist of: Maryland County, Sinoe County and Grand Kru, with Headquarters in Sinoe County. These five regions shall be managed by five (5) regional Vice Presidents.

Duties of Regional Vice President:

Each Regional Vice President shall head and preside over the meeting of the Board of Managers of His/Her region quarterly. (The Board of Managers of each Region shall direct and supervise the activities and operations of the Convention in that region. It shall consist of the Regional Vice President, The County Coordinator, The Regional Coordinator on Evangelism and Church Growth, The Regional Coordinator

of the Education Commission, The Regional Coordinator on Study and Planning, The Regional Coordinator on Communications, The Regional Coordinator on Credential/Membership, The Regional Coordinator on Baptist History, and the Regional Coordinator on Music. He/She shall have general supervision over the Convention's work with his or her region.

He/She shall submit quarter written reports to the National Vice President for onward submission to the quarterly National Board of Managers meeting. The aggregate of such reports shall be forwarded to the President of the Convention one (1) month prior to the Annual and Midyear meeting of the Convention for inclusion in the annual message of the President.

Qualifications Of Regional Vice President:

- Each Regional Vice President shall be a member in good standing of a LBM&EC church in his/her region, and shall be nominated by that region and elected by the Convention at its annual session
- Each Regional Vice President must have served as a life member of the Convention for not less than five (5) years.
 - Each Regional Vice President shall be head pastor in his or her church and said church shall be in good standing and or active member of the convention.
 - He/She shall be nominated and elected during the Regional Convention in his or her region of the region election year and said person (Regional Vice President shall be presented and endorsed by the Convention in it's Annual Session of an election year;
 - Each Regional Vice President must have attended and participated in a minimum of five (6) annual sessions and must have attended and participated in the two (2) annual sessions of the Convention immediately prior to his/her election except where said candidate has been away on an educational or Convention approved sabbatical;
 - The Regional Vice President must be at least 40 years of age at the date of election and must exhibit maturity by his/her accomplishments and deportment both in private life and Baptist work;
 - The Regional Vice President must be an active member of His/Her congregation with the Convention and that congregation must be an active member of the Convention;
 - The office of the Regional Vice President of the Convention shall be opened to only competent and qualified Baptist clergy;
 - The Regional Vice President must be married and of good moral character in the His/Her church, the Convention and community.

In the absence of the President, the National Vice President for Administration and the National Vice President for Ministry, the most senior Regional Vice President (because of the date and time of his or her elections) shall preside over the meeting of the Board of Managers of the Region.

5. County Coordinator

Each County shall now be supervised by a County Coordinator who shall be the administrative leader of his/her County for the Liberia Baptist Missionary & Educational Convention.

Duties:

- That, all County Coordinators are accountable to the Convention through their respective Regional Vice president for the growth of the Baptist work in their assigned county.
- He/She must meet with the Sr. Pastors, Associate Pastors, Head of Deacon Ministries and the Head of the Board of Trustees of all Churches in his or her county quarterly, to coordinate the work of the Convention in that County and assist churches in fulfilling their visions and missions as they serve our Convention.
- That the County Coordinator is not a salaried officer of the Convention.

Qualifications:

- Each County Coordinator shall be member in good standing of a Church in his or her county; head pastor in his or her church and in good standing and or active member of the convention.
- He/She shall be nominated and elected by churches in His/Her county during the LBMEC election year and said person (County Coordinator shall be presented and endorsed by the Convention in it's Annual Session of an election year;
- Each County Coordinator must have attended and participated in a minimum of five (5) annual sessions and must have attended and participated in the two (2) annual sessions of the Convention immediately prior to his/her election except where said candidate has been away on an educational or Convention approved sabbatical;
- Each County Coordinator must be at least 40 years of age at the date of election and must exhibit maturity by his/her accomplishments and deportment both in private life and Baptist work;
- The County Coordinator must be an active member of His/Her congregation with the Convention and that congregation must be an active member of the Convention;
- The office of the County Coordinator of the Convention shall be opened to only competent and qualified Baptist clergy;
- The County Coordinator must be married and of good moral character in the His/Her church, the Convention and community.

6. Financial Secretary:**Duties:**

The Financial Secretary Shall:

- He/She shall be responsible to record all financial transactions of the Liberia Baptist Missionary and Educational Convention;
- He/She must keep all financial record fully itemized and shall submit at Executive Committee Meeting, Board of Managers Meeting, Annual Sessions and where applicable Comprehensive Financial report of the convention.

Qualifications

- The financial Secretary shall have attended and participated in a minimum of five (5) annual sessions and must have attended and participated in the two (2) annual sessions of the Convention immediately prior to his/her election except where said candidate has been away on an educational or Convention approved sabbatical;
- The Financial Secretary must be at least 30 years of age at the date of election and must exhibit maturity by his/her accomplishments and deportment both in private life and Baptist work;
- He/She must be a holder of a minimum of a Bachelor or Associate degree in the Field of Finance from an accredited and recognized degree granting institution;
- He/She must have served as a life member of the Convention for not less than five (5) years;
- The Financial Secretary is accountable to the National Vice President for Administration;
- The Financial Secretary must be an active member of His/Her congregation with the Convention and that congregation must be an active member of the Convention;
- The office of the Financial Secretary of the Convention shall be opened to only competent and qualified Baptist clergy;
- That, where in the case the Convention can not find a member to serve in said capacity, a christian candidate can be recruited for said position;

7. The Recording Secretary:

The Recording Secretary shall:

- The Recording Secretary is accountable to the National Vice President for Administration for his duties.
- Take and read all minutes at Convention Sessions, Executive Committee meetings, Board of Managers meetings and all called meetings of the Convention.
- Keep a ledger of all Convention activities
- Be paid a minimum salary to be decided by the Budget and Finance Committee.

Qualifications:

- The Recording Secretary must possess effective managerial and administrative ability and skills;
- He/She must be a holder of a minimum of a Bachelor degree from an accredited and recognized degree granting institution;
- He/She must have served as a life member of the Convention for not less than five (5) years;

- The Recording Secretary must have attended and participated in a minimum of two (2) annual sessions and must have attended and participated in the two (2) annual sessions of the Convention immediately prior to his/her election except where said candidate has been away on an educational or Convention approved sabbatical.
- The Recording Secretary must be at least 35 years of age at the date of election and must exhibit maturity by his/her accomplishments and deportment both in private life and Baptist work;
- The Recording Secretary must be active member of a Convention member congregation, and that member congregation must be an active member of the Convention;
- The office of the Recording Secretary of the Convention shall be opened to all competent and qualified Baptists of the LBM&EC;
- The Recording Secretary shall serve for a five (5) year term, and may be eligible to serve up to two (2) terms of five (5) years each. He/she shall not be eligible to serve a third consecutive term but may stand for election after having been away from the position for a full term.

8. Treasurer:

Duties:

- The Treasurer shall be the head of the Financial Department;
- He/She shall serve as the chief custodian of all Convention funds through a recognized bank(s), Convention' Financial record and together with the the National Vice President for Administration and the President shall maintain and operate the official bank accounts and other financial instruments of the Convention.

Qualifications:

- He/She must have a bachelor degree in Accounting, Business Administration or its equivalent and have at least three (3) years of work experience;
- He/She must have attended and participated in a minimum of seven (7) annual sessions and must have attended and participated in the two (2) annual sessions of the Convention immediately prior to His/her election except where said candidate has been away on an educational or Convention approved sabbatical;
- He/She must be at least 35 years of age at the date of election and must exhibit maturity by his/her accomplishments and deportment both in private life and Baptist work;
- He/she must be an active member of a Convention member congregation, and that congregation must be an active member of the Convention;
- The office of the Treasurer of the Convention shall be opened to all competent and qualified Baptists. Of the LBM&EC;
- The Treasurer shall serve for a five (5) year term and may be eligible to serve up to two (2) terms of five (5) years each. He/she shall not be eligible to serve a third consecutive term but may stand for election after having been away from the position for a full term.

9. The Internal Auditor:

There shall be a group of Internal Auditors consisting of three (3) professional Accountants that are members of the Convention appointed by the President and approved by the Board of Managers to serve as Internal Audit Committee of the Convention

This Committee shall be headed by a Chairperson who shall be so designated by the President and shall be considered a member of the Executive Committee.

Their functions shall include but not be limited to audit the financial records of the Convention. They shall report to the Board of Managers semiannually. They may be further instructed to carry out professional financial investigation for the Convention when necessary.

Qualifications:

- Each Internal Auditor must have a minimum of a bachelor degree in accounting or its equivalent and have at least three (3) years of work experience;
- Each Internal Auditor must be a life member of the convention;
- Each Internal Auditor must be an active member of a Convention member congregation, and that member congregation must be an active member of the Convention;
- The position of Internal Auditor of the Convention shall be opened to all competent and qualified Baptists of the LBM&EC;
- Each Internal Auditor shall serve for a four (4) year term, and may be eligible to be appointed to serve up to three (3) terms of four (4) years each. He/she shall not be eligible to serve a fourth consecutive term but may be reappointed after having been away from the position for a full term.

10. General Secretary

That, the Secretary General shall coordinate the secretariat of the Convention and report to the National Vice President for Administration of the Convention; He or She shall serve as an Executive Assistant (EA) who shall provide high-level administrative support to the President and the two National Vice Presidents, executives, and other officials within the Convention. The GS/EA role is critical in ensuring the efficiency and effectiveness of the executive's daily operations.

Duties:

- Calendar Management: Scheduling meetings, appointments, and events.
- Communication Handling: Managing emails, phone calls, and correspondence, and often acting as a gatekeeper to the President and National Vice Presidents.
- Travel Arrangements: Organizing domestic and international travel plans, including flights, accommodations, and itineraries.
- Meeting Preparation: Preparing agendas, taking meeting minutes, and ensuring follow-ups on action items.
- Document Management: Drafting, reviewing, and organizing reports, presentations, and other documents.
- Confidentiality: Handling sensitive information with discretion and maintaining confidentiality.
- Project Support: Assisting with special projects, research, and data analysis as needed.

Qualifications:

- Strong organizational and multitasking abilities
- Excellent written and verbal communication skills
- Proficiency in office software (e.g., Microsoft Office Suite)

- High level of discretion and professionalism
 - Problem-solving and critical thinking skills
 - Often requires at least bachelor's degree or relevant experience
-
- He/She must have attended and participated in a minimum of seven (7) annual sessions and must have attended and participated in the two (2) annual sessions of the Convention immediately prior to His/her election except where said candidate has been away on an educational or Convention approved sabbatical;
 - He/She must be at least 35 years of age at the date of election and must exhibit maturity by his/her accomplishments and deportment both in private life and Baptist work;
 - He/she must be an active member of a Convention member congregation, and that congregation must be an active member of the Convention;

ARTICLE V: AUXILIARIES AND ASSOCIATIONS

Section 1: Auxiliaries

Auxiliaries are bodies established by the Convention to support the Liberia Baptist Missionary and Educational Convention, Inc. with the implementation of its programs and policies nationally, in keeping with the rules, regulations and constitution of the Convention. The Convention determines, amongst other things, the following for its Auxiliaries.

While each auxiliary is permitted to have its own By-laws tailored more specifically to its own functions and purview. The constitution and authority of the LBM&EC, Inc. takes precedence over the By-laws of any auxiliary in all matters that may have the propensity to bring about disunity and or disrepute to the Convention as a whole. Each Auxiliary must submit a copy of By-laws to the office of the the National Vice President for Administration.

All properties acquired purposely for the use of any auxiliary or institution that is occupied and operated by auxiliaries or institution are ultimately owned by the Convention. No auxiliary or institution nor their officers shall have the authority to illegally, lease, mortgage or sell any portion of any LBMEC properties. This does not apply to properties acquired by individual churches.

All auxiliaries shall submit to the office of the National Vice President for Administration a proposed budget regarding its anticipated annual activities, not later than three (3) months before the convening of the annual session of the Convention for onward inclusion into the Convention's plan. Each Auxiliary shall also submit quarterly financial reports to the Convention through the office of the the National Vice President for Administration.

Each of the Auxiliary listed below, shall be headed by a National Director. The National Director of each auxiliary is responsible to promote the Convention through the work of the auxiliary in all fifteen (15) counties. He/she shall do so through collaborating effort of the County Coordinator.

Prominent officers of all auxiliaries of the Convention shall be as follows:

National Director, Vice National Director for Administration, Vice National Director for Ministry, Regional Director, County Coordinator, General Chaplain, Treasurer County Coordinator and Secretary. Each auxiliary may elect to have more officers as it may deem necessary.

The officers of each auxiliary shall be elected for a FOUR (4) year period and may be eligible for a second FOUR (4) term. Officers shall not be eligible to serve a third consecutive term in the same position but may stand for election after having been away from the position for a full term.

To ensure uniformity, each auxiliary shall hold elections the same fiscal year for its officers at its annual session of election year.

Each of the bodies listed below shall be represented at each session by as many messengers (life members) as it may elect to designate and send with appropriate credentials. Each messenger after payment of a seating fee (to be determined annually by the Executive Committee of the Convention and communicated to churches through the County Coordinator, will be allowed to participate and share in the deliberations of the Convention.

That the Auxiliaries of the Liberia Baptist Missionary and Educational Convention shall be styled and named as follow:

- a) **The LIBERIA BAPTIST SUNDAY SCHOOL UNION (LBSSU):** This auxiliary exists to promote the Sunday School Ministry of our Convention through the local congregations of our Convention churches.
- b) **The LIBERIA BAPTIST WOMEN MISSIONARY UNION (LBWMU):** This auxiliary exists to promote the Women’s Ministry of our Convention through the local congregations of our Convention churches. This auxiliary will supervise the Sunbeam and Girl’s Auxiliary of the Convention.
- c) **The LIBERIA BAPTIST MEN’S UNION (LBMMU):** This auxiliary exists to promote the Men’s Ministry of our Convention through the local congregations of our Convention churches. This auxiliary will supervise the Royal Ambassadors of the Convention.
- d) **The LIBERIA BAPTIST YOUNG PEOPLE’S UNION (LBYPYU):** This auxiliary exists to promote and encourage the Youth Ministry of our Convention through the local congregations of our Convention churches.

That, Each Auxiliary of the LBM&EC is authorized to have its separate Annual Session as well as other programs thereby enabling these auxiliaries to mobilize conventional churches members to participate and support in the setting and programs of the convention with the exception of the Liberia Baptist Women Missionary Union.

That the annual session month of each auxiliary shall be as follow:

- a) LIBERIA BAPTIST SUNDAY SCHOOL UNION (LBSSU): January
- b) LIBERIA BAPTIST WOMEN MISSIONARY UNION (LBWMU) February
(Prior to the Annual LBMEC Session)
- c) LIBERIA NATIONAL BAPTIST MEN’S UNION (LNBMU) November
- d) LIBERIA BAPTIST YOUTH AND YOUNG PEOPLE’S UNION (LB&YMU) June

The Convention shall be divided into Five Regional Baptist Association , each region consisting of three counties.

Section 2: The Five Regional Baptist Associations:

The Five Regional Baptist Associations exists to promote fellowship and coordination of Baptist churches and their members within a specific geo-political subdivision that will further enhance the growth and development of the Baptist denomination in Liberia.

The Regional Associations are the ecclesiastical bodies of the Convention

The Associations also exist to promote continued training in leadership and Baptist policy and way of life. For the purpose of strengthening each other, the Associations shall be divided up by counties in terms of proximity, strength and size.

Thee Baptist Associations regional structure and composition shall be as follow:

- a) **Providence Baptist Association (The Western Region)** - Montserrado County, Bomi County and Cape Mount County; with Headquarters in Montserrado County;
- b) **The Macedonia Baptist Association (The Northwestern Region)** - Bong County, Lofa County and Gbarpolu County; with Headquarters in Bong County;
- c) **The Calvary Baptist Association (The Central Region)** – Grand Bassa County, Rivercess County and Margibi County; with Headquarters in Grand Bassa County;
- d) **The Anthony Jonah Baptist Association (The Northeastern Region)** – Nimba County, Grand Gedeh County and River Gee County; with Headquarters in Grand Gedeh County;
- e) **The Eliza David George Baptist Association (The Southeastern Region)** – Sinoe County, Maryland County, and Grand Kru County; with Headquarters in Sinoe County;

Each Regional Association shall be headed by a Moderator who shall steer the coordination of the ecclesiastical affairs, i.e., training, ordinations and accreditation of ministers and deacons as well as planting and constituting churches within their specific jurisdiction.

It shall also be the responsibility of the Regional Associations to:

- Constitute new churches. Thereafter, the Association shall present all credentials to the National Committee on Credentials and membership for submission to the National Board of Managers for approval and submission to the Convention for recognition during the Annual Sessions. Examine, license and ordain all ministers of the Gospel and deacons of the LBM&EC within their respective regions;
- Ensure that all Pastors, Ministers and Deacons within their jurisdiction abide by all rules and regulations set forth by the Association and the Convention;
- The Association are the only bodies clothed with the authority to discipline its members for acts that bring the Association and the LBM&EC to disrepute, contravene the Constitution of the LBM&EC; and for behavior contrary to that of a Disciple of Christ. Disciplinary measures may include suspension and or revocation of licenses;
- To improve on recognition nationally and internationally through a formalized and centralized certification process;
- All ordained Deacons and Ministers of the Convention shall be issued a standardized ordination/certificate by the LBM&EC;

- All certificates shall be signed by the Chairperson of the Ordaining Council and the Moderator of the Association, and endorsed by the President of the LBM&EC;
- All Associations shall present Ministers and Deacons and Ministers ordained annually to the Annual Sessions of the LBM&EC to be officially certificated;

ARTICLE VI: NATIONAL AND REGIONAL COMMISSIONS AND COMMITTEES

Section 1: Appointments

- The President of the Convention, in collaboration with the National Vice Presidents for Administration and Ministry, and the Executive Committee shall with the consent of the Board of Managers, appoint members of National and Regional Commission, Committees, and Standing Committees;
- Each National commission, Committee or Standing Committee shall comprise no less than five (5) and no more than eleven (11) members;
- Every effort shall be made to ensure gender and age balance when constituting Commissions and Committees.
- Each Commission and Standing Committee shall include some members with expertise of experience in that area of work as well as members with interest and a willingness to serve. Qualified and competent Baptists of the LBM&EC shall be appointed every three (3) years to serve as members of the various Commissions and Standing Committees;
- The Chairperson/Director of each Commission and Standing Committee who shall be appointed by the President shall be holder of a minimum of a Bachelor Degree either in Theology/Religious Education or its equivalent or a Bachelor degree in the specified discipline for which he/she is being appointed to serve (i.e., law, accounting, administration, education, etc). Where necessary, he/she must have at least five (5) years of experience as a Pastor;
- The Chairperson/Director of each Commission and Standing Committee who shall be appointed by the President shall present written reports of its activities at each Board of Managers meeting. The annual report shall be made to the office of the National Vice President for Administration at least one month before the scheduled annual meeting of the Convention;
- Each Commission and Standing Committee shall prepare and submit to the National Vice President for Administration, a proposed budget regarding its anticipated annual activities, not later than three (3) months before the convening of the annual session of the Convention for onward inclusion into the Convention budget.

Section 2: Standing Committee:

1. The National & Regional Committees & Commissions

That the Liberia Baptist Missionary and Educational Convention leadership through the President will appoint the following Standing Committees:

The National & Regional Committee on Study & Planning

The National & Regional Committee on Communication & IT

The National & Regional Committee on Credentials/Membership

The National & Regional Committee on Baptist History

The National & Regional Committee on Music

The National & Regional Committee on Relief, Aid & Development

The National & Regional Committee on Public Health

The National & Regional Committee on Retirement

The National & Regional Committee on Children Ministry

The National & Regional Human Resource Committee

The International Relations Committee

The National Committee on Study and Planning

- The National Study and Planning Committee shall be responsible for undertaking in-depth studies and preparing plans and programs for the improvement and advancement of the work of the Convention in collaboration with the Regional Committee on Study and Planning. It shall prepare and keep current a record of all plans, proposals and recommendations submitted to the Convention by it.
- The National Committee shall from time to time be called upon by the Convention to undertake appropriate studies and make suitable plans and recommendations for various aspects of the work of the Convention.
- The National Committee shall comprise of not less than eight (8) persons, five of whom shall represent the regions - (one chairperson from each region) who shall be appointed by the President with the approval of the National Board of Manager.

The Regional Committee on Study and Planning

- The Regional Committee on Study and Planning shall be responsible for undertaking in-depth studies and preparing plans and programs for the improvement and advancement of the work of the Convention in the five (5) region. It shall prepare and keep current a record of all plans, proposals and recommendations from the region submitted to the regional office.
- The Regional Committee shall from time to time be called upon by the Regional Vice President to undertake appropriate studies and make suitable plans and recommendations for various aspects of the work of the Convention in the region.
- The Regional Committee shall comprise of not less than five (5) persons, three of whom shall represent the three counties - who shall be appointed by the President with the recommendation of the Regional Board of Managers.

The National Committee on Communications & Information Technology

The National Committee on Communication & Information Technology shall be charged with the responsibilities of:

- Developing a System of communications within the Convention, its auxiliaries, and churches through a regular news organ or other means;
- Using the news media of the nation to inform the general public about Baptists, and Planning the use of the mass media and the print media to communicate the gospel;
- The National Committee on Communications & IT shall comprise of not less than eight (8) person, five of whom shall represent the regions (one chairperson from each region) who shall be appointed by the President with the approval of the National Board of Manager.

The Regional Committee on Communications and Information Technology

The Regional Committee shall be charged with the responsibilities of:

- Developing a System of communications within the five (5) Regions of the Convention, its regional auxiliaries, and churches through a regular news organ or other means;
- Using the news media of the five (5) regions to inform the general public about Baptists, and Planning the use of the mass media and the print media to communicate the gospel in the five (5) regions;
- The Regional Committee shall comprise of not less than five (5) persons, three of whom shall represent the three counties, who shall be appointed by the President with the recommendation of the Regional Board of Managers;

The National Committee on Credential/Membership

- The National **committee** shall receive and study applications of churches within the five regions through the Regional Vice President seeking to affiliate with the Convention and shall report their **recommendations** to the **Convention**. It shall receive and scrutinize the credentials of each church as presented before the **Annual Session of the** Convention for approval and admittance into the Church membership of the LBM&EC.
- The National **Committee on Credential/Membership** shall comprise of not less than eight (8) person, five of whom shall represent the regions (one chairperson from each region) who shall be appointed by the Present with the approval of the **National** Board of Managers.

The Regional Committee on Credential/Membership

- The Regional Committee shall receive and study applications of churches seeking to affiliate with the Convention within each of the five (5) region, and shall report their recommendations to the Convention through the Regional Vice President. It shall receive and scrutinize the
- credentials of each church as presented to the Regional Board of Managers prior to the Annual Session of the Convention, and shall compile a report for the Convention through the National Committee on Credential/Membership;
- The Regional Committee shall comprise of not less than five (5) persons, three of whom shall represent the three counties - who shall be appointed by the President with the recommendation of the Regional Board of Managers.

The National Committee on Baptist History

- The National Committee on Baptist History shall be charged with the responsibility of collecting and preserving records memorabilia, and oral history of the Liberia Baptist Missionary and Educational Convention, Inc.
- **The National Committee on Baptist History** shall receive, scrutinize and compile all history in and out of Liberia and present a report before the **Annual Session of the** Convention for approval or further action
- The National Committee shall comprise of not less than eight (8) persons, five of whom shall represent the regions - (one chairperson from each region) who shall be appointed by the President with the approval of the National Board of Managers.

The Regional Committee on Baptist History

- The Regional Committee on Baptist History shall be charged with the responsibility of collecting and preserving records memorabilia, and oral history of the Liberia Baptist Missionary and Educational Convention, Inc. within each of the five (5) regions. and shall compile a report for the Convention through the National Committee on the National Committee on Baptist History;
- The Regional Committee shall comprise of not less than five (5) persons, three of whom shall represent the three counties, who shall be appointed by the President with the recommendation of the Regional Board of Managers.

The National Committee on Music

- The National Committee on Music of the Convention shall be responsible to organize, maintain and promote a Convention Choir and other music programs of the Convention. The National Committee shall comprise selected Members from the musical department of the Convention's Churches. A Music Chairperson and an Assistant Music Chairperson who shall be nominated by the President and approved by the National Board of Managers of the Convention shall head the Committee.
- The Committee shall be headed by a Director and an Assistant Director, and they shall be Musicians and or Choristers.

The Regional Committee on Music

- The Regional Committee on Music of the Convention shall be responsible to organize, maintain and promote a Regional Convention Choir and other music programs of the Convention within each of the five (5) regions. The Regional Committee shall comprise selected Members from the musical department of the Convention's Churches within the five (5) regions.
- A Regional Music Chairperson and an Assistant Music Chairperson (they shall be Musicians and or Choristers). They shall be nominated by the Regional Board of Manager and appointed by the President of the Convention haven been endorsed by the National Board of Managers of the Convention.

The National Relief, AID and Development Committee:

- The Relief, Aid and Development Committee shall be responsible to solicit support for implementation of relief and community development activities, Mobilize resources and monitor implementation of key activities, while providing oversight and guidance of all relief, aid and community development works on behalf of the Convention.

The Regional Relief, AID and Development Committee:

- The Regional Committee on Relief, Aid and Development Committee shall be responsible for implementation of relief and community development activities, Mobilize resources and monitor implementation of key activities in the region, while providing oversight and guidance of all relief, aid and community development works on behalf of the Convention in the region.
- The Regional Committee shall comprise selected Members from the Relief, Aid and Development within the five (5) region. A Regional Chairperson and an Assistant Chairperson shall be nominated by the Regional Board of Manager and appointed by the President and approved by the National Board of Managers of the Convention.

The National Public Health Committee:

- The Public Health Committee shall be responsible to promote a healthy and health conscious Convention;

The Regional Public Health Committee:

- The Regional Public Health Committee shall be responsible to promote a healthy and health conscious in each of the 5 Region of the Convention;
- A Regional Chairperson and an Assistant Chairperson shall be nominated by the Regional Board of Manager and appointed by the President of the Convention haven been endorsed by the National Board of Managers of the Convention.

The National Welfare and Retirement Committee:

- The Welfare and Retirement Committee shall be responsible to create and establish a retirement/pension scheme for Baptist pastors and Convention Staff and Employees.

The Regional Welfare and Retirement Committee:

- The Regional Welfare and Retirement Committee shall be responsible to coordinate and manage the retirement/pension scheme for Baptist pastors and Convention Staff and Employees in each of the 5 Regions of the Convention.
- A Regional Chairperson and an Assistant Chairperson shall be nominated by the Regional Board of Manager and appointed by the President upon approved by the National Board of Managers of the Convention.

The National Human Resource Committee:

- The National Human Resource Committee shall be responsible to coordinate and manage the Human Resource responsibility of the Convention Staff and Employees. The Committee shall develop and coordinate all welfare activities of staff and employees of the Convention and also develop program to enhance staff and employees capacity.

The Regional Human Resource Committee:

- The Regional Human Resource Committee shall be responsible to coordinate and manage the Human Resource responsibility of the Convention Staff and Employees in all 5 Regions of the Convention.
- A Regional Chairperson and an Assistant Chairperson shall be nominated by the Regional Board of Manager and appointed by the President and approved by the National Board of Managers of the Convention.

The International Relations Committee:

- The International Relations Committee shall be responsible to establish and maintain international partnership with initiatives that support the Liberia Baptist Missionary & Educational Convention's vision, mission, and strategic plan abroad.

Section 3: The Executive Committee

There shall be an Executive Committee comprising of not less than Fourteen (16) Members of the Executive Committee which shall constitute a quorum for the convening of Executive Committee meeting.

- a) Executive officers including the President, National Vice Presidents for Administration and Ministry, Regional Vice Presidents, National Directors of all Committees, Commissions, and Auxiliaries of the Convention, Moderators of all Associations and Chairpersons of the Board of Post-Secondary Institutions as well as all past Presidents and National Vice Presidents for Administration and Ministry and past Executive Secretaries;
- b) The Executive Committee shall meet quarterly (once every three months) before the regular quarterly scheduled Board of Managers Meetings or when called by the President of the Convention. The Commission on Education shall be responsible to liaise with the Ministry of education to ascertain that all Convention schools are in conformity and adherence with the educational laws of the Republic of Liberia.

Section 4: Other Committees

There shall be other Committees that shall be appointed by the President at the First Business Session or Annual Session to serve for a term only during the current Convention sitting:

THESE COMMITTEE SHALL BE AS FOLLOW:

- a) Credentials Committee
- b) Complimentary Resolution Committee
- c) Financial Tellers
- d) Visitation Committee
- e) Resolution Committee

a) Credentials Committee:

- This committee shall record the names of and fees paid by all unions, messengers, and various categories of membership at annual and mid-year sessions and make comprehensive reports during the Session.
- This committee shall be headed by the Chairperson of the Credential and Membership Committee.
- Funds received by this Committee shall be turned over to the Financial Tellers

b) Complimentary Resolution Committee:

- This Committee shall be responsible to select individuals who will on behalf of the Convention extend thanks to those who attended, participated and served during the Convention's Session.

c) Financial Tellers:

- This Committee shall receive all funds generated during Convention's Session and make comprehensive reports during the Session. The Committee shall comprise of three members and be headed by the Treasurer.

d) Visitation Committee:

- This shall be a committee of not less than five persons including at least three from the host church who shall be charged with the responsibility to go out and visit elderly and informed members of the Convention who are absent from Session and have in the past made significant contributions to the Convention. At the discretion of the President and where available, small tokens of concern may be taken along to these elderly and informed members. A written report of their visitation shall be presented to the Convention before the current session ends.

e) Resolution Committee:

- There shall be a Resolution Committee of the Convention to receive all reports and recommendations presented at the Annual or Mid-year Sessions of the Convention. The Committee shall conduct a study and submit a report containing appropriate resolutions to the Convention for enactment and implementation.

Section 5: Ad Hoc Transition Committee

In an effort to enhance effective transition with all relevant transitional note and documentation of the Convention, there shall be established an Ad-hoc Transition Committee for the single purpose to enhance effective transition of power as the result of an outcome of the convention's national leadership elections.

This Ad-hoc Transitional Committee of the convention shall ensure that a comprehensive handover of documents and other portfolio after election and the induction of new leadership after a service of a four years tenure period as prescribed by this constitution;

The term of service for a transition committee shall not exceed eight months.

The President shall constitute a transition committee to ensure an effective and smooth transition of power from the outgoing to the incoming President three (3) months to the convention elections.

This Ad-Hoc Transition Committee shall only be constituted during the convention's presidential and other national official elections;

The Ad-Hoc Transition Committee shall comprise of seventeen members four of which shall be nominated by the incoming President a day after his/her election as president to include as follow:

1. The Five Association heads
2. The Four Auxiliaries' heads
3. The General Secretary
4. Thee elders to be nominated by the sitting e President

5. Four elders to be nominated by the President elect

The induction of President and other officials elect of the Convention shall be held not more than thirty days after the election;

The Ad-Hoc Transition Committee shall work with the newly elected officials to develop and execute appropriate programs befitting the induction and ensure submission of official handover note to the new leadership of the Convention.

The President shall have the power to appoint additional ad hoc committee wherever necessary.

Session 6: Commissions:

a) The National Trustee Commission

- The President, in consultation with the National Vice Presidents, shall appoint Seven (7) eminent Baptists of the Liberia Baptist Missionary & Educational Convention, Inc to serve on the National Trustee Commission; five of whom shall serve in the region as follow:
- Person to be nominated shall have faithfully and actively served the Convention for at least fifteen (15) years. Those nominees shall be endorsed to serve for five (5) years as Trustees. Those nominees shall be endorsed by the Board of Managers.
- These Trustees will serve for a five (5) year period and may be elected to serve one additional five (5) year term.
- The members of this Commission shall elect their own Chairperson who shall be on the Executive Committee of the Convention
- Their duty will be to locate and title the deeds of all Convention properties and real assets. They shall serve as the custodians of all properties of the Convention. All deeds shall be secure in a Safety deposit box.

The Regional Trustee Commission

- The President, in consultation with the National Vice Presidents, shall appoint Five (5) eminent Baptists of the Liberia Baptist Missionary & Educational Convention, Inc to serve on the Region Trustee Commission along with one Trustee member of the region from each of the five Region as follow:
- The Regional Trustee Commission will also be charged with the responsibility of securing all such deeds of Convention properties in each county of the five region and forward same to the National Trustee Commission.
- A Regional Chairperson and an Assistant Chairperson shall be nominated by the Regional Board of Manager and appointed by the President and approved by the National Board of Managers of the Convention.

b) The Liberia Baptist Missionary & Educational Convention National Investment and Development Commission (LBMECNIDC)

- The Liberia Baptist **Missionary & Educational Convention** National Investment and Development Commission shall be responsible for overseeing all Convention's properties, except those of autonomous and semi-autonomous agencies; and be accountable to the National Board of Managers, through the Executive Committee of the Convention. They

shall collaborate with the governing bodies of each institution to ensure cohesion, transparency, maximum potential and accountability;

- This Commission shall submit a full quarterly report and recommendation to the President of the Convention through the office of the National Vice President for Administration for onward submission to the National Board of Managers for review and approval.;
- This Commission shall go after and seek investments and development initiatives for the good and growth of the Convention. In collaboration with the Executive Committee, it shall formulate policies and plans with regards to the use of all Convention's (physical) assets;
- The Liberia Baptist **Missionary & Educational Convention** Investment and Development Commission shall have the responsibility to negotiate for investment purposes and development activities of the Convention in consultation with the Executive Committee who shall properly inform the National Board of Managers;
- The commission shall keep all records itemized, and shall submit to the President through the office of the Executive Committee, all transactions carried out on behalf of the Convention.

The Regional Investment Commission:

- The Regional Investment Commission will also be charged with the responsibility for overseeing all Convention's properties in the 5 regions, except those of autonomous and semi-autonomous agencies; and be accountable to the National Investment and Development Commission.
- A Regional Chairperson and an Assistant Chairperson shall be nominated by the Regional Board of Manager and appointed by the President and approved by the National Board of Managers of the Convention.

c) The National Evangelism and Church Growth Commission

- The National Department on Evangelism and Church Growth shall be charged with the responsibility of projecting specific national program in these areas, and when approved by the convention, directing the execution of those programs in collaboration with the five (5) Regional Departments on Evangelism and Church Growth. The National Department shall offer its services to assist the Regional Departments, others organizations or churches needed. It shall be headed by a National Director.
- The Director shall be responsible for sharing information with the churches throughout the fifteen (15) counties for devising a reporting system from the regions concerning results in evangelism and Church Growth. He or she shall receive such reports from the County Coordinator, compile them and report to the Convention. He or she must be a Minister of the Gospel.
- Due to the nature of the work of this Director, he/she shall serve on a full time basis and shall be paid a salary as provided for in the Convention's Budget. He/She must have a minimum of a Bachelor of Theology Degree/Religious Education.

Regional Commission on Evangelism and Church Growth

- The Regional Department on Evangelism and Church Growth shall design programs of evangelism, including training Church members to witness to the unsaved, Church Planting, Church Growth and development, and incentives for Pastors and Evangelists, and when approved by the National Department on Evangelism and Church Growth, directing the execution of those program. The Regional Department shall offer its services to assist the Churches and other organizations in the region as needed.
 - The Regional Department shall be headed by Regional Coordinators. The Regional Department on Evangelism and Church Growth shall consist of five (5) members, three (3) of whom shall represent each county in the region, and two additional at large members whom shall rotate from county to county every two years.
 - Regional Coordinator and an Assistant Regional Coordinator shall be nominated by the Regional Board of Manager and appointed by the President and approved by the National Board of Managers of the Convention.
 - The five (5) Regional Departments on Evangelism and Church Growth shall be headed by Regional Coordinators and he/she shall be holder of a B.Th., BRE or an equivalent degree in Theology/Religions Education or its equivalent, with at least five (5) years of experience as a Pastor.
- d) The National Commission on Stewardship**
- A Chairperson shall head the Stewardship Commission. He/She shall be appointed by the President upon the approval of the Board of Managers of the Convention.
 - The National Commission on Stewardship shall be responsible for projecting specific plans for stewardship education and promotion, and after Convention’s approval of the program, for directing execution of those plans and programs in collaboration with the five (5) Regional Departments on Stewardship. The National Department shall offer its services to assist the Regional Departments, others organizations or churches needed. It shall be headed by a National Director.
 - Its activities shall include, but not be limited to, education in Biblical Stewardship, suggestions for more effective giving patterns, and assistance to Churches in budget preparation, financial record keeping and reporting procedures.
 - This National Commission shall prepare plans, procedures and materials to be used in carrying out these programs of work and shall offer its services to assist any Church or other organization as needed.

Regional Commission on Stewardship

- A Regional Chairperson of the Commission on Stewardship shall head the Stewardship Commission. He or She shall be appointed by the President upon the approval of the National Board of Managers of the Convention.
- The Regional Commission on Stewardship shall design programs of stewardship including training Church members and development, and incentives for Pastors and Churches, and when approved by the National Commission on Stewardship, directing the execution of those

program. The Regional Department shall offer its services to assist the Churches and other organizations in the region as needed.

- Regional Coordinator and Assistant Regional Coordinator shall be nominated by the Regional Board of Manager and appointed by the President and approved by the National Board of Managers of the Convention.
- The Regional Commission shall consist of five (5) members, three (3) of whom shall represent each county in the region, and two additional at large members whom shall rotate from county to county every two years.
- The five (5) Regional Commissions shall be headed by Regional Coordinators and he/she shall be holder of a B.Sc. Degree in Theology/Religions Education or its equivalent, with at least five (5) years of experience as a Pastor.

e) The National Commission of the Independent Elder's Council

- The Commission on the Elder's Council shall promote peace and unity within the Convention. This commission shall mediate and settle disputes within the Convention whether it involves auxiliaries, associations, commissions, congregation's officers and or members.
- Unlike all other Commissions, the members of this Commission shall be protected by tenure and members can only be removed from office prematurely according to Article XII, Section 2.
- Baptist churches, Auxiliaries and members of the Convention who feel that their autonomy, rights and privileges have been violated shall seek redress through this Commission having first gone through the office of their respective local association.
- The findings of the office of the local Association shall be forwarded to the Commission for approval or dismissal and thereafter, the final decision be forwarded to and adopted by the Convention's Executive Committee, approved by the Board of Managers and shall be adhered to by all and binding on all parties.
- However, Baptist churches and Auxiliaries that fail to adhere to all Convention regulations and policies upon an independent investigation establishing fact of the violation, shall suffer the following penalties:

First offense: A strong letter of warning from the Executive Committee.

Second offense: Fine to be determined by the Executive Committee,

Third offense: The suspension of membership to be determined by the Board of managers for one Convention year to include all rights and privileges.

The Regional Commission of the Independent Elder's Council

- The Regional Commission of the Elder's Council shall promote justice and peace within the region and shall investigate and settle all disputes within the five (5) Regions of the Convention - Between Congregations and the Regional Office/Officers, between Counties of the Regions and the Regional Office.

- However, Churches, Auxiliaries and member of the Region who feel that their autonomy, rights and privileges have been violated shall seek redress through the Regional Commission of the Elder's Council.
- This Regional Commission shall be appointed by the President of the Convention in collaboration with the Regional Vice President - The findings of the Commission shall be conditional pending the approval of the National Commission, and adopted by the National Board of Managers.

f) The National Commission on Education

- The National Commission on Education shall be charged with the responsibility of stimulating interest and promoting the Educational goals of the Convention throughout Liberia in collaboration with the five (5) Regional Commissions on Education.
- The National Commission on Education shall be headed by a National Director.
- The National Commission on Education shall consist of six members, the National Director and the five (5) Regional Coordinators.
- The National Director, shall be holder of at least a Bachelors of Religious Education (B.RE) Degree or its equivalent.

The Regional Commission on Education

- The Regional Commission on Education shall be charged with the responsibility of stimulating interest and promoting the Educational goals of the Convention in the five (5) regions of the country.
- The Regional Commission on Education shall be headed by a Regional Coordinators.
- The Regional Commission on Education shall consist of five (5) members, three (3) of whom shall represent each county in the region, and two additional at large members whom shall rotate from county to county every two years.
- The five (5) Regional Commissions on Education shall be headed by Regional Coordinators. Regional Coordinator and Assistant Regional Coordinator shall be nominated by the Regional Board of Manager and appointed by the President and approved by the National Board of Managers of the Convention.
- The Regional Commission on Education, shall be holder of at least a Bachelors of Religious Education (B.RE) Degree or its equivalent.

ARTICLE VII: NATIONAL & REGIONAL BOARD OF MANAGERS

Section 1: The Composition of the National Board of Mangers

- The National Board of Managers shall include the President, The National Vice President for Administration, The National Vice President for Ministry, All 5 Regional Vice Presidents, The Recording Secretary, The Treasurer, Chairperson on Internal Audit, The National Directors of all Committees, Commissions, Moderators, Auxiliaries and Executive Officers of the Convention.

Section 2: The Composition of the Regional Board of Managers

- The Regional Board of Mangers of each of the 5 Regions shall include the Regional Vice Presidents, The Regional Moderators of the Associations, The County Coordinator, and the Regional Coordinators of all Committees, Commissions, and Auxiliaries.

Section 3: Powers of National & Regional Board of Managers

A. Powers of the National Board of Managers

- The National Board of Managers shall have the power to approve and or endorse the activities and operation of the Convention where necessary during the absence of the Annual session sitting. It shall approve and or endorse suitable programs, make decisions and take such actions as may be in the best interest of the Convention.
- The Board shall meet quarterly (every three months) on the Second Tuesday, and upon the call of the President or his or her designee.
- Twenty-one (21) members shall constitute a quorum for the transaction of Business. All major decisions taken by the National Board of Managers shall be presented to and ratified by the next general or special session of the Convention.

B. Powers of the Regional Board of Managers:

- The Regional Board of Managers shall have the power to direct and supervise the activities and operation of the Convention in each of the 5 Regions of the Convention during the interim of the National Board of Managers.
- In consultation with and approval of the National Board of Managers it shall prepare suitable programs, make decisions and take such actions as may be in the best interest of the Convention.
- The Regional Board of Managers shall meet quarterly a month before the National Board of Managers meeting, and upon the call of the Regional Vice President.
- Twelve (12) members shall constitute a quorum for the transaction of Business. All major decisions taken by the Regional Board of Managers shall be presented to and ratified by the next quarterly National Board of Managers meetings of the Convention.

ARTICLE VIII: EDUCATIONAL INSTITUTIONS

SECTION 1: POST SECONDARY EDUCATIONAL INSTITUTIONS

All post-secondary Baptist Churches Institutions consider as voluntary invitation to be a part LBM&EC Education semi-Autonomous and Semi-Owned Liberia Baptist Missionary and Educational Convention Educational School System.

In keeping with this semi-autonomous status granted to these institutions, each Liberia Baptist Missionary & Educational Convention School shall be governed and administered in accordance with said by-laws through its Board of Trustees.

Board of Trustees Post-Secondary Institutions

- There shall be Board of Trustees of all Post Secondary educational institution of the Convention to be appointed by the President of the Convention in consultation with the Executive Committee of the Convention composed of fifteen (15) members as follows: six (6) Liberian Baptists in good standing ; one (1) the National Director of the Commission on Education, one (1) the President of the particular institution as secretary of the Board; one (1) a member of the Liberia Baptist Investment and Development Commission; one (1) the Treasurer of the Convention; two (2) members of the alumni association and may include two (2) non-Baptist friends of each institution and one (1) representative of our Missionary partners or additional Liberian Baptist in good standing.
- The Chairperson of the Board of Trustees shall submit a copy of the annual report to the President of the Convention not less than fifteen (15) days before the Annual Session of the Convention.

Section 2: Secondary Institutions

The Board of Trustees of all Secondary Educational Institutions

There shall be a Board of Trustees of all Secondary

- Educational Institution of the Convention to composed of eleven (11) members as follows: four (4) Liberian Baptists in good standing from the county in which that institution is located; one (1) a member of the Commission on Education, one (1) a member of the Liberia Baptist Investment and Development Commission; one (1) the Principal of the institution; two (2) representatives of the institution's alumni association and may include one (1) non Liberian - Baptist friend of each institution and one (1) representative of our Missionary partners or additional Liberian Baptist in good standing.
- They shall be nominated by the National Chairperson on Education and approved by the Executive Committee of the Convention.
- The said board shall subsequently nominate its Chairperson who shall preside over the Board of Trustees of the respective institutions and along with the rest of the members of the Board shall have supervisory authorities over the work of their respective institution
- The Board of Trustees of the institution shall have the authority to recommend to the President of the Convention the removal of any aboard member or appointed officer of the institution for cause.
- With the exception of the Board Member being nominated by his peers to serve as chairperson of the Board for one five (5) year term, all other Board Members shall be appointed to serve for one four-year term by the President of the Convention and shall be subject to re-appointment after being off the board for a period of one year or more.
- The Board of Trustees of all Secondary Educational Institution shall be accountable to the National Commission on Education through its director.

- The Chairperson of the Board of Trustees shall subsequently submit a copy of the annual report to the Director of the Commission on Education not less than fifteen (15) days before the Annual Session of the Convention.

Heads of all Secondary Institutions

Duties:

- Heads of these Institutions shall be responsible for the day-to-day operations and administrative activities of their respective institutions, in consultation with the Board of Trustees of the institution.
- He/she shall prepare plans and programs for the development and advancement of the institution which shall be presented to the Board of Trustees for approval before implementation.
- He or she shall submit and defend an annual report to the Board of Trustees not less than thirty (30) days before the convening of the Annual Session of the Convention.
- He/she shall perform other duties as prescribed in the institution's By-laws

Qualifications:

- Heads of Secondary Institutions shall be appointed by the President upon the recommendation of the Commission on Education.
- He/she must exhibit maturity by his/her accomplishments and deportment both in private life and Baptist work.
- He/she must hold at least a minimum of a Bachelor degree in a relevant discipline from a recognized seminary, religious or educational institution.
- He/she must be a Baptist.

ARTICLE IX: ELECTION & TENURE

Section 1: Election of Office

The following executive officers are to be elected at Annual Sessions of the convention.

The President

The National Vice President for Administration

The National Vice President for Ministry

Regional Vice President for each of the Five Regions

County Coordinator of each of the fifteen (15) sub-divisions of the convention

The Treasurer

The Financial Secretary

The Recording Secretary

The Internal Auditor

In an effort to maintain term and tenure of leadership in the Liberia Baptist Missionary & Educational Convention Inc, it is hereby a matter of mandate that all elections for the positions of president, National Vice President for Administration, National Vice President for Ministry, and Treasure and other

officers of the convention shall be held at Annual Convention of the end of the four years term of the herein mentioned respective positions.

That if elections of any executive officer position and others not held at a sitting election convention year due to lack of candidates at the time of the elections, these executives and other to be elected election shall take place at a special called session to be determined by the executive committee within four (4) months after said annual convention to fill the vacant position(s).

All other non-statutory executive officers of the Convention shall be appointed by the President of the convention in consultation with the Executive Committee and or the National Board of Managers.

Section 2: Term & Tenure of Officers

Except for the National Vice President for Administration and the Treasurer, all other officers of the Convention, including the President, the National Vice President for Ministry shall be elected to hold office for four (4) years and may be re-elected for another four-year term.

The National Vice President for Administration and the Treasurer shall be elected for a five (5) years term and may be elected for another five (5) years term.

No member who has served in an elective position for two terms shall be eligible for immediate re-election to said position, it being understood that this provision shall not bar said member from seeking election to said post after the expiration of at least one (1) complete term.

Only Life Members are eligible to hold office and all officers and Board Members shall be members in good standing with their respective churches.

Section 2: Requirements for Candidacy

Candidates vying for vacant positions must:

- Submit a Letter of Application to the Search and Nominating Committee.
- Be a life member actively involved with the Convention for at least five (5) years.
- Submit a letter of Endorsement for the position from his/her local congregation or show evidence of being actively involved with the affairs of the Convention as a life member for at least ten (10) consecutive years prior to the election year in question.
- Meet all requirements as stated under the office for which he/she is applying.
- Be a member in good standing in his or her local congregation.

More than one candidate for the same position cannot come from one congregation.

Section 3: Search and Nominating Committee

In the event of an election of any executive officer the President in consultation with the Executive Committee shall appoint seven Life members in good standing with the Convention and their individual local churches to serve on a Search and Nominating Committee who will serve for the purpose of vetting applicants for vacant positions for that election period only.

The seven members including their Chairperson shall be appointed by the President of the Convention at the Annual Session one year prior to the election year.

The Committee shall not any time, have more than one (1) member belonging to the same church.

The Search and Nominating Committee shall receive applications from candidates for all vacant position as well as the appropriate recommendations from the church of the applicant.

The Committee shall also seek qualified candidates within the Baptist Compact scrutinize the applicants in accordance with the constitution requirements and shall reject all applications which are not in compliance with the Convention's constitution.

The Committee shall first submit their findings of not more than three (3) candidates for each position to the National Board of Managers at its meeting immediately prior to the Convention session. This Committee shall then nominate to the full Convention sitting, only qualified candidates for the respective vacant positions.

In searching for candidates, the Committee shall consider the moral and spiritual life of the candidates, along with other qualifications listed in the Constitution.

If it is determined by the Search and Nominating Committee that any candidate is found to have conducted or is conducting a smear campaign that has an adverse effect on Baptist tenets, that has the propensity to bring the Convention to disrepute or disunity or place our faith in question, that candidate will be immediately disqualified.

Section 4: Election Guidelines

Upon the submission of the report from the Search and Nomination Committee the incumbent President shall appoint a past President (or without a past President), a past National Vice President for Administration or a National Vice President for Ministry to conduct the proceedings of the convention's election. Upon the acceptance of the report, there shall be no nominations from the floor.

If the Search and Nominating Committee finds no qualified candidates for any position, nominations will be allowed from the floor for a candidate who meets minimum requirement who will be excluded if he/she has already served two terms. If there are no nomination from the floor, i.e., all nominees decline, the President will appoint a candidate to be endorsed by the Convention in session who will serve an interim one (1) year term. Appointees or nominees must be a Life Member and in good standing with his/her local Church.

The candidate shall be eligible to run for the same office in the election after the one (1) year interim period. The Candidate elected after the one (1) year interim period will serve the remainder of the original term of office and shall be eligible to run for second full term.

Section 5: Voting

Voting shall be done by an Electoral College comprising one designee of each duly registered church that is also ten percent compliance, and accredited church of the Convention, and that all elections shall be held on the second to the last day setting of the Convention in its annual Session.

The number of votes required to win an election shall be simple majority. Whenever there is a tie vote from the Electoral College, the Presiding Officer shall break the tie.

Apart from general and Honorary/Complementary Membership, all life members of the Convention who are in good and current financial standing as well as duly accredited messengers shall have general

voting right, but for the election of officers of the Convention, removal from office for cause or any elected officers; and amendments to this constitution, only duly accredited churches shall be entitled to vote by one vote per church. "One Church, one vote.

Individual who has been life members for twenty (20) years and have been in good standing, and, who for reasons of age or infirmity are limit in ability to contribute financially shall be exempted from the annual fee, retaining voting privileges in recognition of their previous service.

ARTICLE X: CONVENTION MEETINGS

Section 1: Venue

The Convention may so designate a county or a Church in region to host an upcoming session. Any Region so designated shall have ninety (90) days to consult and report to the Convention about their ability to host the Convention meeting.

Any Regional Vice President may request to host the Annual Session on behalf of a Region at least one year before the date of said Convention sitting.

However, no one Region Vice President shall host the Convention Session for three (3) consecutive years. The Region Vice President so designated or requesting to host any Convention shall be responsible to pay the expenses related to the hosting of the Convention with the exception of the Program preparation and printing. Exceptions will be made by the Executive Committee depending on the strength of the host church.

Section 2: Time of Annual Session:

That, considering the meetings of the Annual Regional Session in each of the five regions and to minimize time for the hosting of Annual Session of the convention, the annual session of the LBM&EC shall be held for three day; second or third week in February commencing on Friday and end on Sunday.

Section 3: REGIONAL SESSION OF THE CONVENTION

That, since each Regional Vice President shall be required to convene a Regional Annual Sessions, which will constitute five Regional Annual Sessions at differ time and venue during the course of each calendar year for which the national leadership are required to attend, there shall be no Mid-Year Session of the convention.

Section 4: Agenda

An Agenda Committee appointed by the National Board of Managers shall submit a proposed agenda to the National Board of Managers, no later than two (2) months before each Convention Session for approval.

Section 5: Quorum

Except otherwise provided, the quorum within the Convention shall be simple majority of the duly accredited messengers.

ARTICLE XI: MARRIAGE

The Liberia Baptist Missionary & Educational Convention having thoroughly review and considered God's intention for marriage as defined by the bible, the Liberia Baptist Missionary & Educational Convention hereby defined and confirmed to execute marriage as established by God to be a sacred covenant established according to God's purpose, between one natural man and one natural woman to be joined as husband and wife.

All marriages to be executed by any of the Liberia Baptist Missionary & Educational Conventional Church shall be conformed in keeping with the bible.

ARTICLE XII: BENEVOLENCE/CHARITY

Section 1: General

The National Board of Manager shall from time to time decide acts of benevolence to be done by the Convention to Baptist as well as non-Baptists in keeping with Convention goals and objectives.

Section 2: Annual Gifts

Each year, the Convention may decide on a few widows and widowers of deceased Ministers, needed elders and Convention Laborers who have been faithful members of the Convention and who have served the Convention diligently and bestow upon them, an annual gift each to be determined by the Board of Managers, depending on the Convention's financial strength. These gifts shall be made annually at the close of the Convention's annual session.

It shall be the responsibility of the Regional Vice Presidents to present the names of each of the potential beneficiaries from their respective Region to the President through the National Vice President for Administration for onward submission to the Board of Managers approval

ARTICLE XIII: MISCELLANEOUS

Section 1: Penalties:

The Board of Managers, without the By-laws, shall prescribe penalties for the violation of any provision of this Constitution.

Section 2: Removal from Office

Elected officers of the Convention may be removed by simple majority vote of the member churches of the Convention in Session or by two-thirds vote of the Board of Managers for cause before the end of their term.

Section 3: Removal from office of Appointed Official

All appointed officials of the LMB&EC shall be removed from office by a simple majority upon investigation and proved of fraud, embezzlement and or misappropriation of entrusted property or fund.

ARTICLE XIV: AMENDMENTS

This Constitution is a sacred document and shall only be subject to review and amended once every Ten years by the Convention in its Annual Session by a vote of two-third majority of all duly accredited member Churches present at the said Convention, provided that the proposed amendments have been presented to the Convention at the preceding Annual Session for onward submission to the churches for study. Any issue that may arise in the interim that is contrary to what is enshrined in here shall be addressed and approved by a resolution of the Convention in session and tabled until a scheduled review and possible amendment by a vote of two-thirds majority of duly registered churches of the Convention at that particular Convention sitting.

All proposed amendments of this Constitution should be submitted to Convention session. No amendments shall be referred for debate and/or vote before midday of the third day of the Annual Session of the Convention.

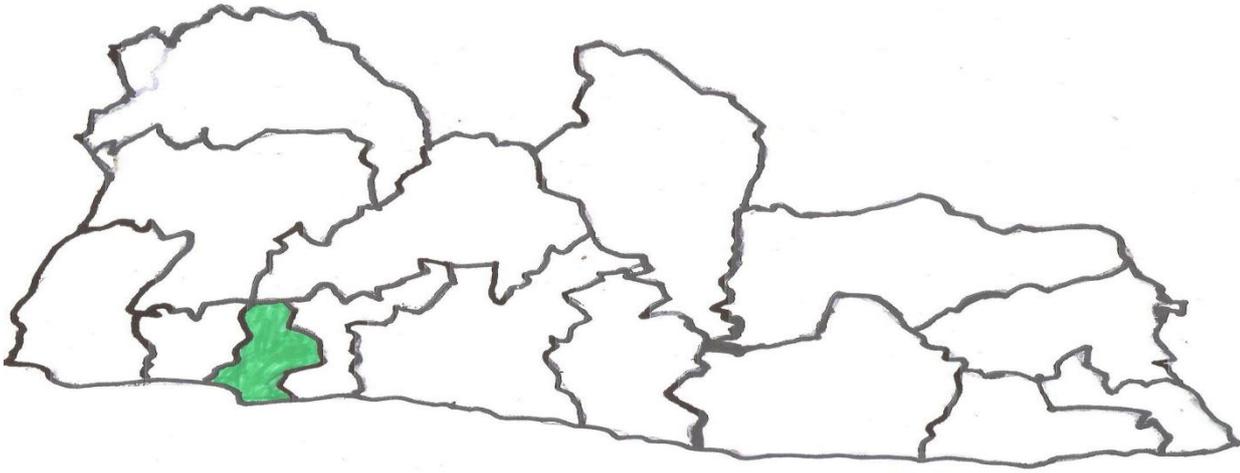
ARTICLE XV: REGIONAL ORGANIZATIONAL STRUCTURES MAP

SECTION 1:

The Liberia Baptist Missionary & Educational Convention, Inc

National Office & Headquarters:

MONTSERRADO COUNTY



Section 2:

Western Region: Grand Cape Mount, Bomi and Montserrado Counties with Montserrado County as Regional Headquarters



Section 3

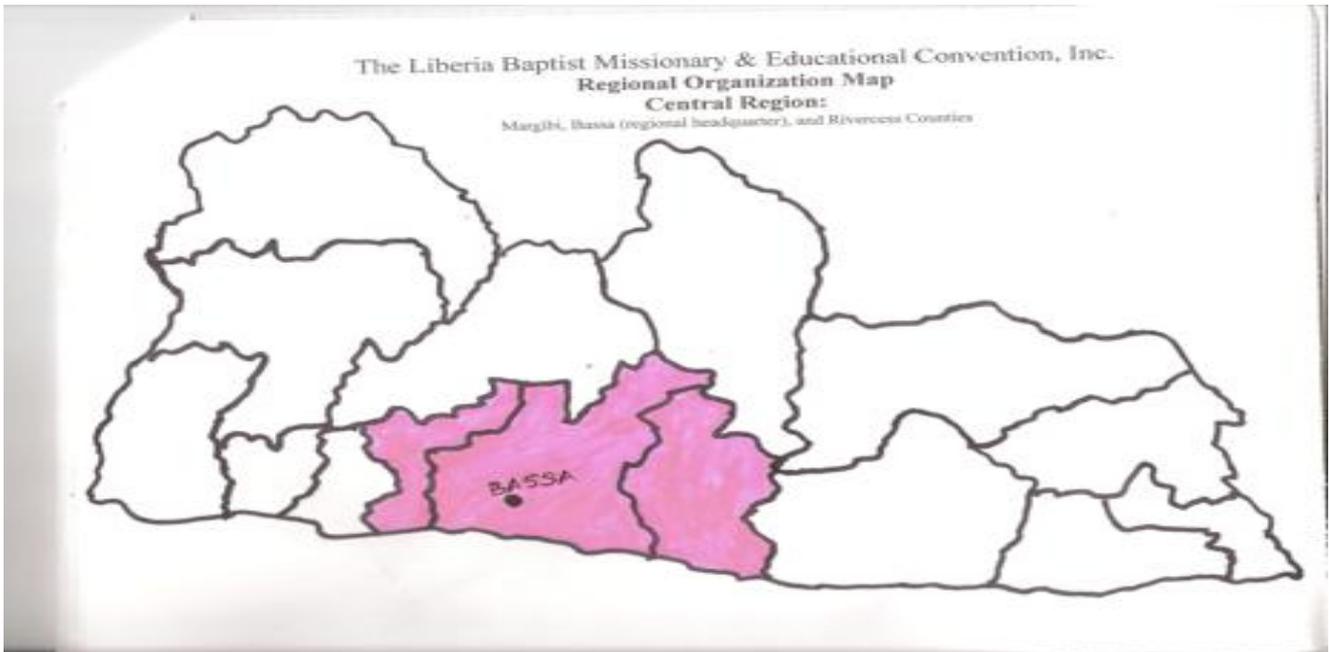
Northwestern Region:

Lofa, Gbarpolu and Bong Counties with Bong County as Regional Headquarters



Section 4

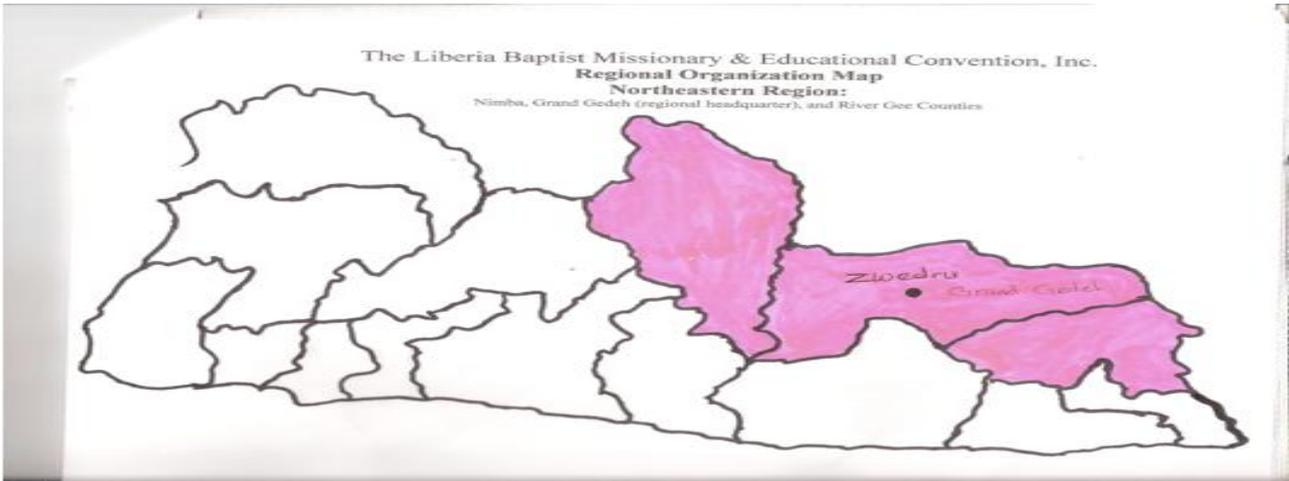
Central Region: Margibi, Bassa and Rivercess Counties with Grand Bass County as Regional Headquarters



Section 5:

Northeastern Region:

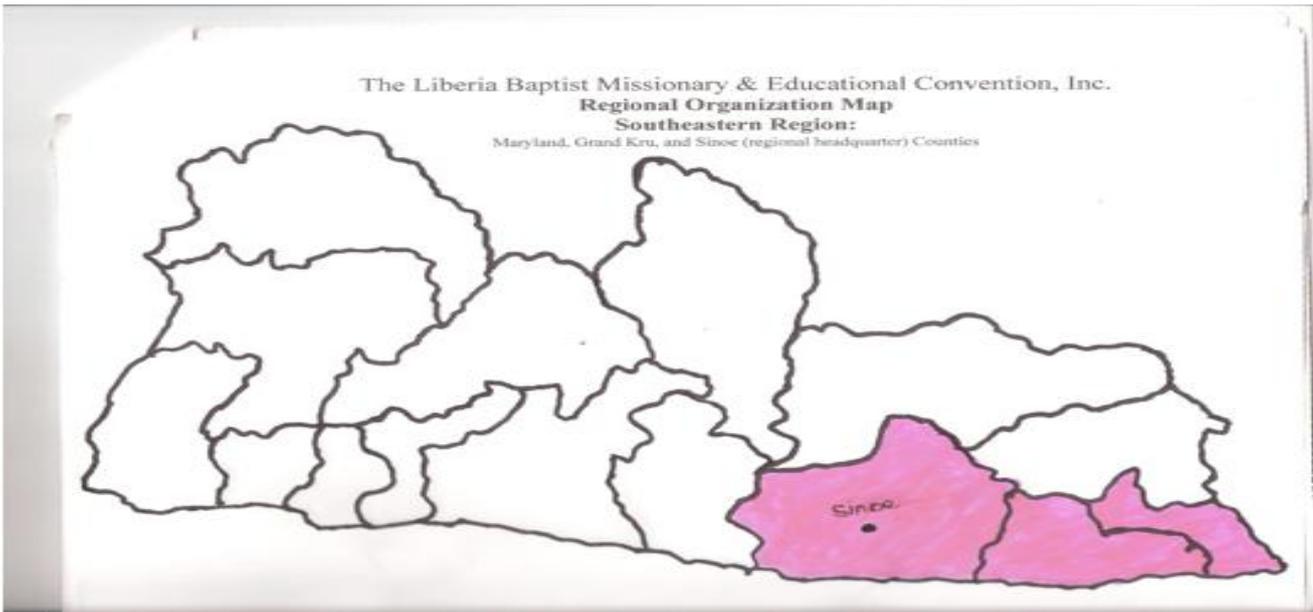
Nimba, Grand Gedeh and River Gee Counties with Grand Gedeh County as Regional Headquarters



Section 6:

Southeastern Region:

Maryland, Grand Kru, and Sinoe Counties with Sinoe as Regional Headquarters



**Done by the Constitution Review Committee
FEBRUARY 15, 2025**

MEMBERS:

**Her Honor Cllr Francis Johnson
Rev. Atty. Samuel F. Dakana
Dea. Moriah G. Wisseh**

SIGNATURE

Chairperson _____
Vice Chairperson ... _____
Member _____

Dea. T. Martine Allen	Member _____
Rev. Joycie A. Hukpati-Jalloh	Member _____
Rev. Edwin B. Dorley	Member _____
Rev. Omilford S.M. Nyah, Sr.	Member _____
Rev. Perrick A. Stephens	Member _____
Bro. Jallah K.K. Nagbah	Member _____
Bro. Mulbah Y. Director	Member _____
Rev. Jenkins Bask Johnson	Member _____
Rev. David K. Vanyan	Member _____
Rev. Joseph B. Pewee	Member _____
Rev. Albert D. Dweh	Member _____
Rev. David Barco	Member _____
Rev. Adolphus Barr	Member _____
Rev. S. Kwiamle Elliott	Member _____
Rev. Shelton W. Saylee, Sr.	Member _____
Rev. J. Noah Jasay	Member _____
Rev. Coastboye Bombo	Member _____
Her Honor Mother Eva Mappy Morgan Advisor	_____

Revised and adopted at the Annual 110th
 Session of the Convention, on **FEBRUARY 12th - 16th, 2025**
Convening with the Ebenezer Baptist Church
In the City of Sanniquille, Nimba County Republic of Liberia